Corpay

Production Release Notes

March 20, 2025

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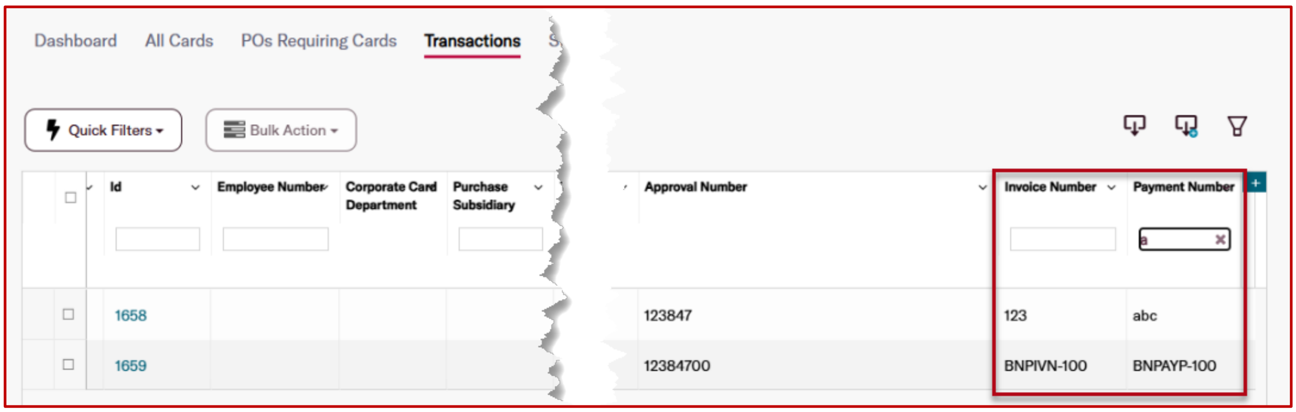
Release Note Highlights

Corpay Complete

Card on Corpay Complete

Completed Work Stories

Description
Add Payment and Invoice Numbers to Grids - Added Payment Number and Invoice Number columns to the Transactions grid for virtual card transactions, which will populate for virtual cards issued through Corpay Complete. This update helps VCAP customers with reconciliation by displaying these details in the Transactions and All Cards grids, enhancing the ability to filter and sort by these columns, and improving the overall user experience by providing more detailed transaction information.



Completed Bug Fixes

Description
Consistent Add New Address Form - Fixed a bug where the Add New Address form for the shipping address did not show the correct options in the Address For field. Now, the form is consistent between billing and shipping address fields, showing the updated version with the Cardholder option. This fix ensures a uniform experience for card admins when issuing new cards.
Vendor Column Filter Fix - Fixed a bug on the All Cards grid where the Has Data/No Data Specified dropdown filter on the Vendor column was not working correctly. The filter now updates the grid to show the correctly filtered results, improving the accuracy and usability of the Vendor column filter.

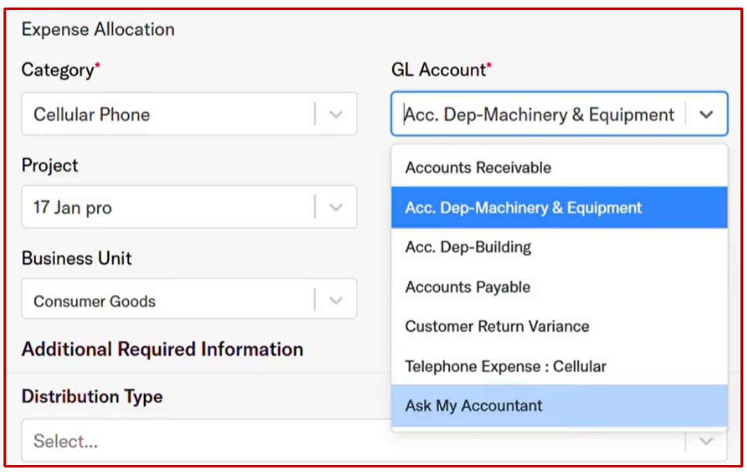
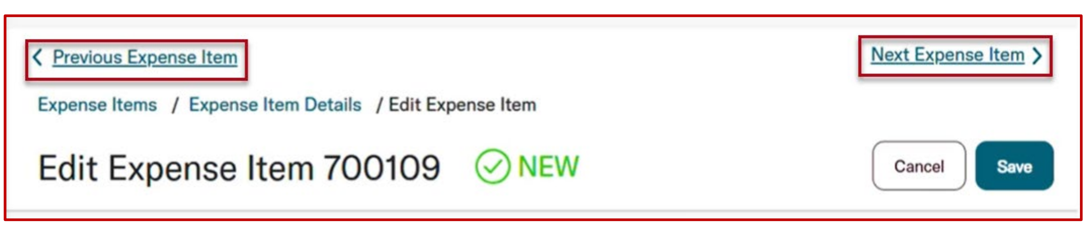
Description
Contact Filter Fix for Recurring Reports - Fixed a bug where the Contact filter on the Cardholder Usage report wasn't working correctly when the report was scheduled for recurring delivery. The filter now correctly applies to both single and recurring reports, ensuring that cardholders receive accurate individual transaction reports for reconciliation.
Disable Edit for Processing Cards - Disabled the ability to edit cards from the All Cards grid and the Card Details page for newly created cards that haven't fully synced/been assigned a card number. This fix prevents edits that could result in duplicate cards or incorrect data, ensuring data integrity and reducing errors during the card integration process.

Additional Training and Support Resources

Location	Description
Client Facing	Visit the Cards Module support page.

Expense on Corpay Complete

Completed Work Stories

Description
Select GL Code on Expense Item - A new expense company setting, “Allow GL account selection on expense item,” has been created. When enabled, users will see a GL Account dropdown in the Expense Allocation section when creating or editing an expense item. If multiple GL accounts are associated with the selected category, users can choose the correct GL account from the list. This selection will also appear in the Expenses section of the Expense Report Details page. This improvement ensures that the correct GL account is associated with each expense, enhancing accuracy and flexibility in expense reporting. 
Add Navigation Buttons to Edit Expense Item Page - Next and previous navigation buttons have been added to the Edit Expense Item page. Users can now navigate between expenses using these buttons without returning to the grid view. If filters are applied on the Expenses grid, the navigation will respect these filters. This enhancement improves the efficiency of editing multiple expenses, providing a smoother user experience. 

Completed Bug Fixes

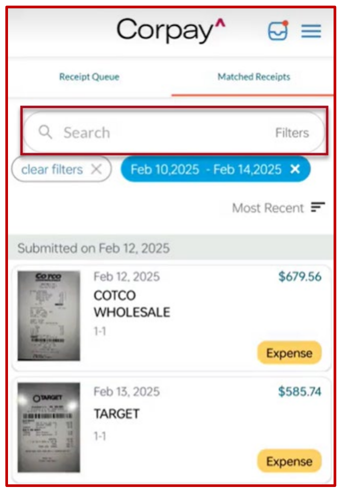
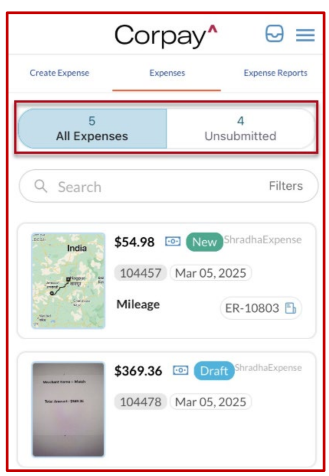
Description
Restrict Expense Item Submission - Fixed a bug where some expense users with staff roles were able to create expense items for other employees. Now, only authorized users can create expense items for others, ensuring proper role-based access control and preventing unauthorized expense submissions.
Project Value in Expenses Grid - Fixed a bug where the Project field was not populating on the Expenses grid. Now, when a project is assigned to an expense item, the value is visible on both the Expense Item Details page and the Expenses grid. This fix ensures that project information is accurately displayed, improving data visibility and reporting.
Fix Undefined Status Text - Fixed a bug where "status.undefined" would temporarily show at the top of the Expense Item Details page while the page was loading. The component is now made invisible until it has its final text value, eliminating the visual issue and providing a cleaner user interface.
Fix Active Record Not Found Error - Fixed a bug where an "Active Record Not Found" error incorrectly showed when viewing the Contact Details on a vendor record. The fix resolves the error and ensures accurate display of vendor contact details.

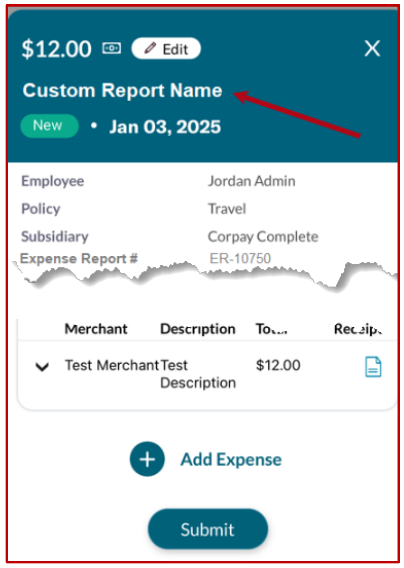
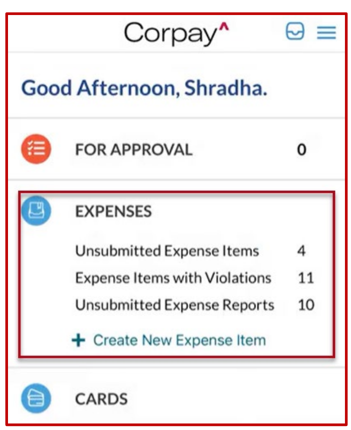
Additional Training and Support Resources

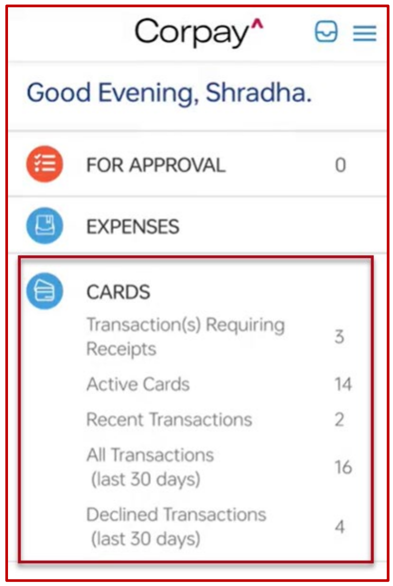
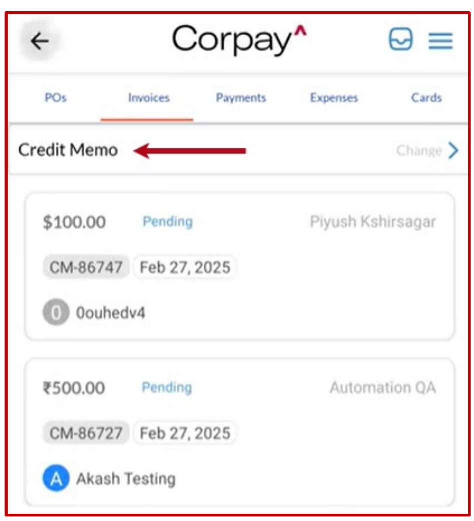
Location	Description
Client Facing	Visit the Expenses Module support page.

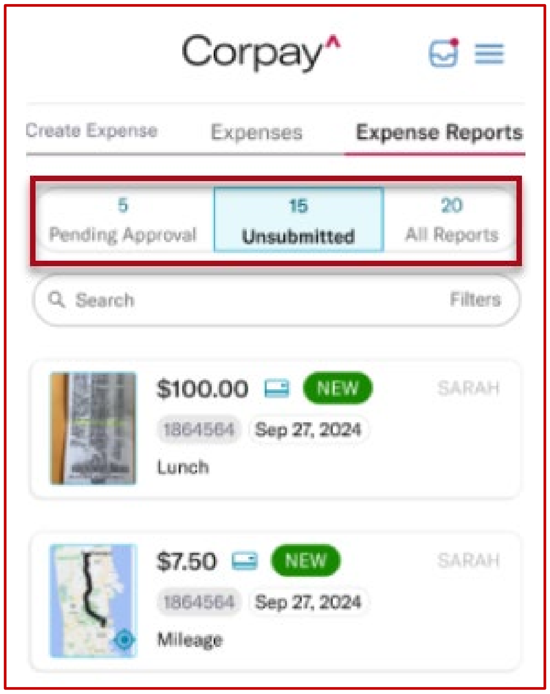
Mobile App on Corpay Complete

Completed Work Stories

Description
Add Search to Matched Receipts - Added search capabilities for Merchant Name, Date, and Amount on the Matched Receipts list in the mobile app. This enhancement makes it easier for users to find specific receipts in the Receipt Queue, improving the efficiency of receipt management. 
Add Filter Tabs to Expenses List - Added static Unsubmitted and All Expenses filter tabs to the Expenses list in the mobile app, mirroring the web Expenses grid. This update allows users to quickly toggle between expense items that require action and an unfiltered list of all expense items, enhancing the usability and efficiency of expense management. 

Description
Add Ability to Edit Expense Report Name - Added the ability to add a custom expense report name in the mobile app. Users can now enter a custom name up to 50 characters when editing an expense report, providing a consistent and personalized experience across both web and mobile platforms. 
Home Page Update for Expenses - Updated the mobile app home page to show more relevant expense information. Users will now see Unsubmitted Expense Items, Expense Items with Violations, Unsubmitted Expense Reports, and an option to create a new expense item. Selecting any of these options will take the user to a filtered view of the expenses or expense reports list, improving navigation and task management. 

Description
Home Page Update for Cards - Updated the mobile app home page to show more relevant card information. Under the Cards section, users will now see Transactions Requiring Receipts, Active Cards, Recent Transactions, All Transactions (last 30 days), and Declined Transactions (last 30 days). Selecting any of these options will take the user to a filtered view of the transactions list, improving navigation and task management for card-related activities. 
Add Credit Memo Count to Home Page - Added Credit Memo to the Approval counts on the mobile home page. This update provides users with a clear count of credit memos requiring approval, enhancing visibility and management of credit memo approvals. 

Description
Add Filter Tabs to Expense Reports List - Added static Unsubmitted, Pending Approval, and All Reports filter tabs to the Expense Reports list in the mobile app, mirroring the web Expense Reports grid. This update allows users to quickly toggle between expense reports that require action, reports that have been submitted for approval, and an unfiltered list of all expense reports, enhancing the efficiency of expense report management. 

Completed Bug Fixes

Description
Fix Split Display on Expense Details Page - Fixed a display bug in the mobile app where the last split allocation card on the Expense Item Details page was not spaced correctly if there was no violation section present. This fix ensures a proper gap between the bottom of the screen and the split allocation card, providing a cleaner and more consistent user interface.
Fix Metadata Field Display - Fixed a bug in the mobile app where metadata fields were blank when editing an expense item where they were previously entered. This fix ensures that metadata values are correctly displayed, improving the accuracy and usability of expense item editing.

Description
Fix Receipt Preview Display - Fixed a bug where the receipt image preview wasn't showing on the Add Receipt Note form in the mobile app. This fix ensures that the uploaded receipt's preview is displayed correctly, improving the user experience when adding receipt notes.
Fix iOS Push Notification Redirect - Fixed a bug in the mobile app where approval push notifications on iOS redirected users to the home page instead of the approval details. This fix ensures that users are taken directly to the relevant approval details, improving the efficiency of handling approval notifications.

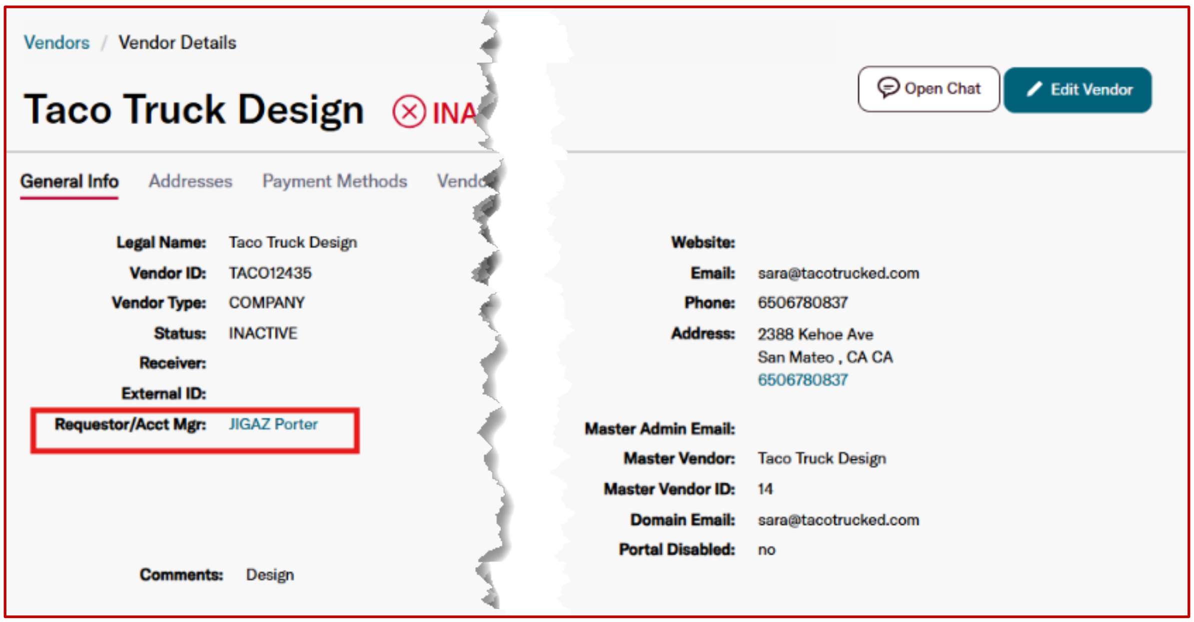
Additional Training and Support Resources

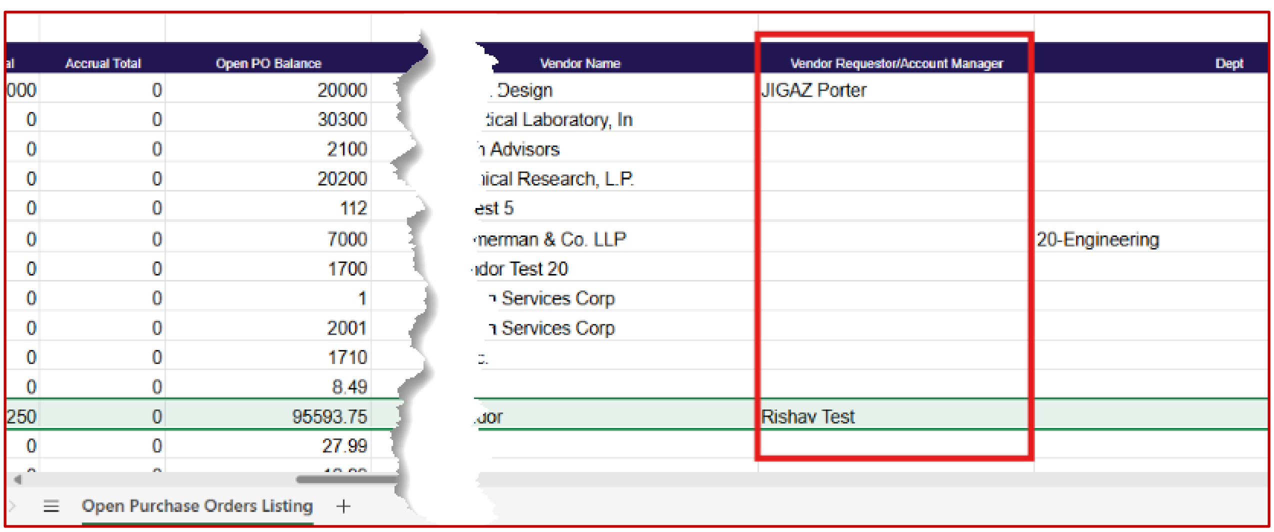
Location	Description
Client Facing	Visit the Cards Module support page.
Client Facing	Visit the Expenses Module support page.

Invoice Automation and PO on Corpay Complete

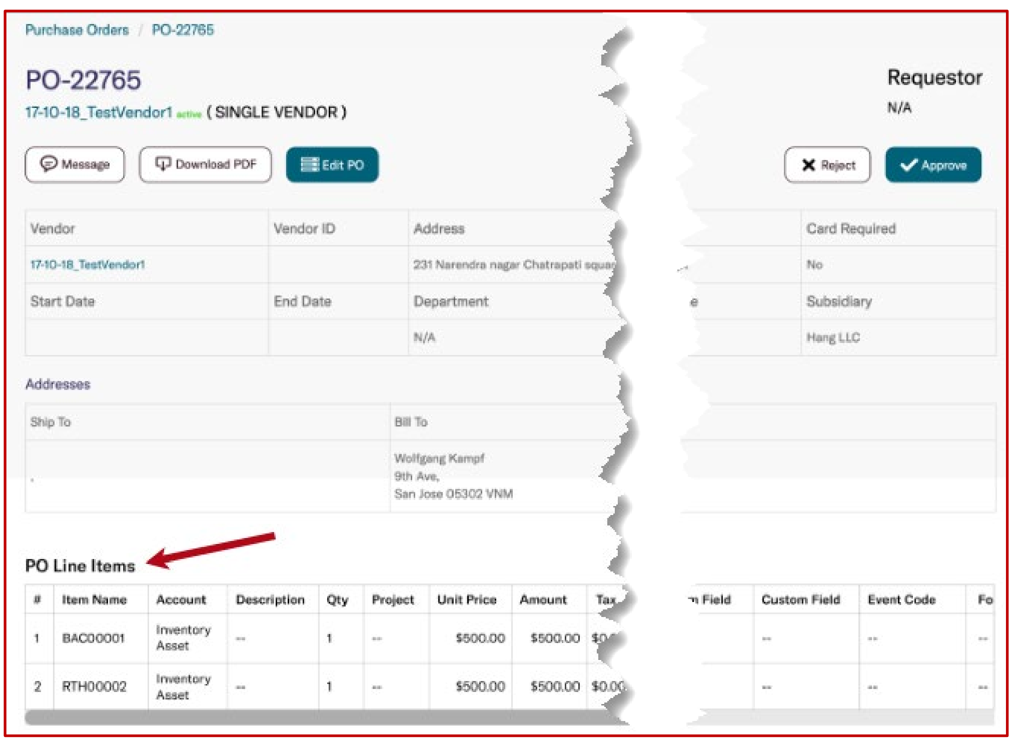
Completed Work Stories

Description
Add Account Manager to Open PO Listing - A new column for the vendor's Requestor/Account Manager has been added to the Open PO Listing Report. This addition improves visibility into vendor-related details, allowing users to quickly identify and contact the appropriate person for follow-ups or issue resolution, enhancing the efficiency of vendor management.

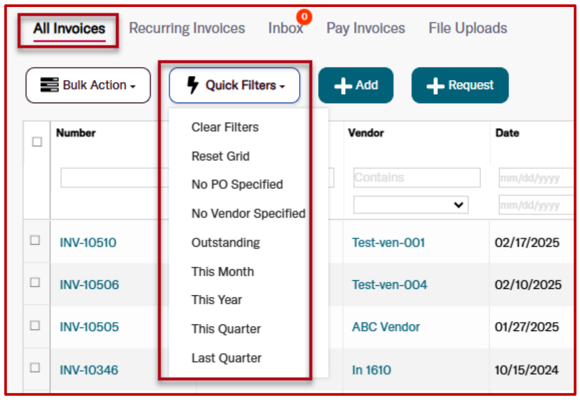




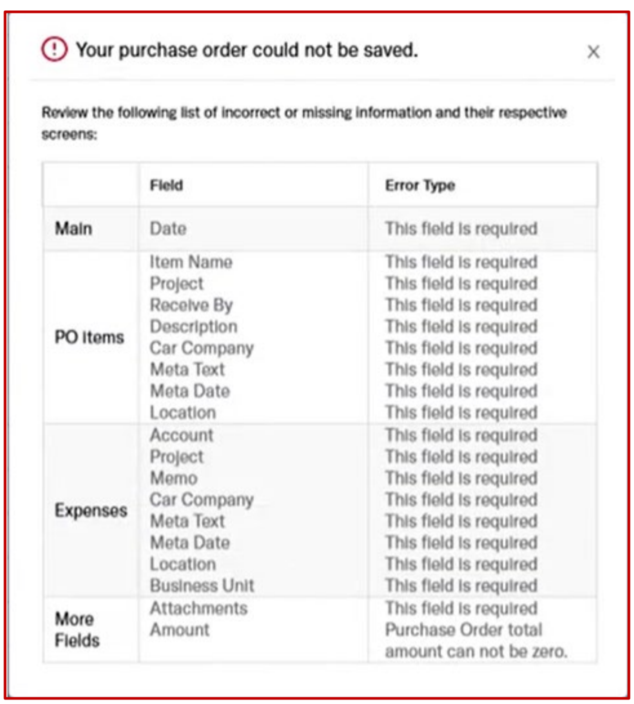
Description
Add Columns to Invoice Listing - The invoice listing export has been enhanced to include all columns from the invoice grid, providing users with comprehensive data visibility and reporting accuracy. This update enables users to analyze and reconcile invoices more efficiently, improving overall data management.
Disable Metadata Dropdowns Without Values - Clients can now configure hierarchies so that custom field values are dependent on parent field selections. If a parent value is selected and does not derive child field values, the child field will be disabled, making it clear to users that the field is not available. This improvement prevents users from attempting to fill out fields that are not applicable, enhancing data entry accuracy.
Show Line Item Metadata Fields on PO Approval Page - PO approvers can now see custom fields on the PO Approval line items section, providing all the details needed to review the document. This enhancement ensures that approvers have complete visibility of relevant information without needing to edit the PO, improving the efficiency and accuracy of the approval process.



Description
Move Quick Filters to All Invoices Tab - Added quick filters to the All Invoices tab, allowing users to quickly see important subgroups of invoices. This enhancement improves the efficiency of invoice management by providing easy access to commonly used filters.

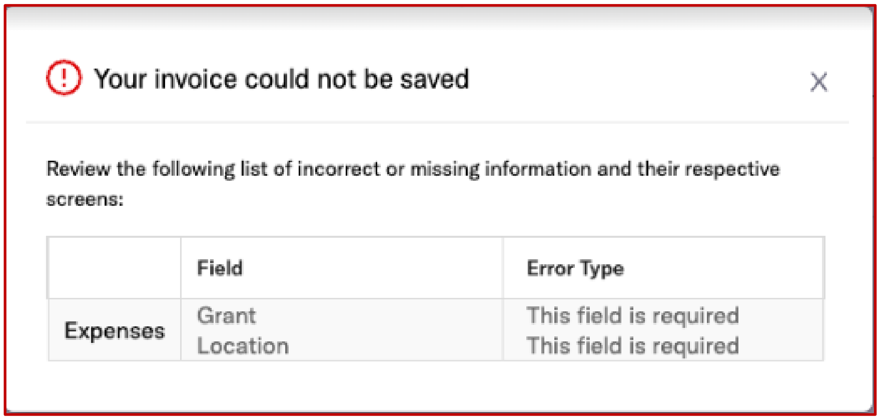


Add PO Form Error Modal - A new error modal has been added to the PO form to provide clear guidance on resolving form validation issues. When users attempt to save a PO with missing validations, the modal displays grouped errors by location (Main, PO Items, Expenses) and lists the field names and error types. This enhancement reduces confusion and ensures accurate PO submission, improving user efficiency.



<table>
<tr><th>Description</th></tr>
<tr><td>

Add Invoice Error Modal - A new error modal has been added to the edit invoice form to provide clear guidance on resolving form validation issues. When users attempt to save an invoice with missing validations, the modal displays grouped errors by location (Main, Invoice Items, Expenses) and lists the field names and error types. This enhancement reduces confusion and ensures accurate invoice submission, improving user efficiency.



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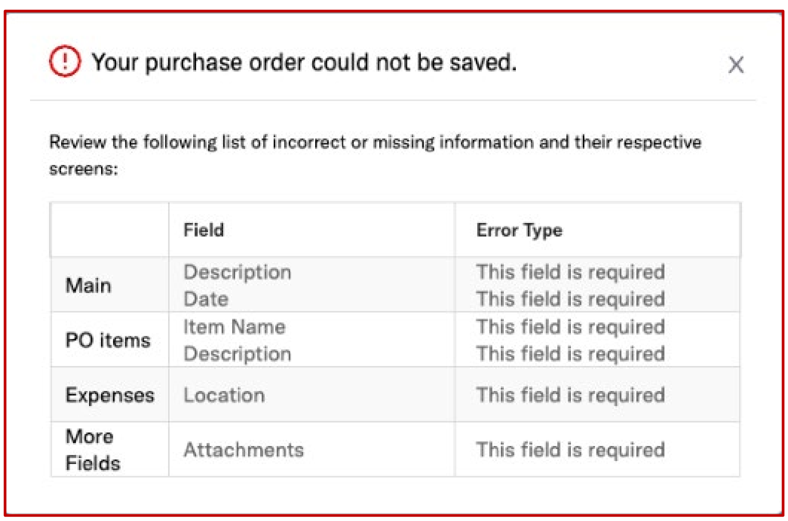

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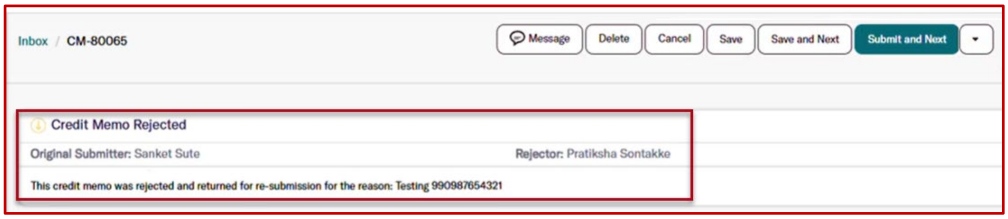
Display Credit Memo Rejection - A banner has been added to the credit memo inbox to distinguish between new credit memos and those that were rejected. The banner displays the rejection reason and informs users how to edit the credit memo before resubmitting for approval. This enhancement provides clear feedback on rejections, improving the resubmission process and user experience.



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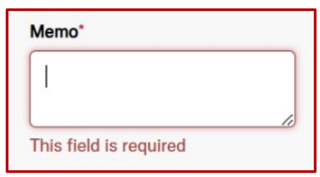
<tr><td>

Require Memo for Credit Memos - Added a configurable option to require the memo field for credit memos, allowing users to enforce this requirement based on their instance needs. This update ensures that important information is captured in the memo field, improving the completeness and clarity of credit memos.



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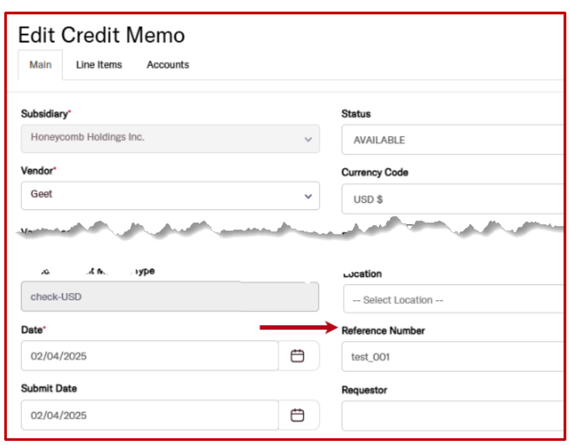
Hide Credit Memo Reference Number - Added a configurable option to hide the reference number field for credit memos if it is not relevant for the team. This option mirrors the company settings available for invoices, allowing users to customize their credit memo forms to better suit their needs and reduce unnecessary fields.



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Description
Sequential Order for PO Expense Lines - Changed the order of line items so they are listed in sequential order on the PO details page and on the PDF download. This improvement ensures that expense lines added to POs appear in the order they were added, both in the system and on the PO PDF, enhancing clarity and consistency for users.

Completed Bug Fixes

Description
Add Save Button for Recurring Reports - Added a save button for editing recurring reports, allowing users to update existing reports instead of creating new ones. This fix enhances the usability of the reporting feature, making it easier for users to manage and update their recurring reports.
Fix GL Impact Field Display - Ensured that all field values display correctly in the GL Impact section on the PO details page. This fix prevents data misinterpretation and supports efficiency.
Credit Memo Error Message Improvement - Fixed an issue where mandatory metadata fields were not included in the consolidated error message for credit memos. The error modal now clearly states which required fields are missing, improving user guidance and ensuring accurate credit memo submission.
Fix Workflow Name Field Symbol Overlap - Improved the UI by adjusting how symbols are displayed in the Workflow Name field on the Purchase Order Add form. The "x" to cancel the selection is now correctly positioned to the left of the dropdown icon, enhancing the visual clarity and usability of the form.
Display Location List in Dropdown - Improved the user experience by implementing type-ahead filters for dropdown selections when adding or editing a user. The location dropdown now displays a list of all locations even before typing, making it easier for users to select the correct location.

Additional Training and Support Resources

Location	Description
Client Facing	Visit the Invoices Module support page.
Client Facing	Visit the Purchase Orders Module support page.

Payments Automation on Corpay Complete

Completed Bug Fixes

Description
Validate Vendor Location on Invoice Update - Implemented a validation to check vendor locations when a vendor is updated in an invoice. This fix ensures that the vendor location matches the updated vendor, preventing incorrect vendor assignments and improving the accuracy of invoice processing.

Additional Training and Support Resources

Location	Description
Client Facing	Visit the Payments Module support page.