FOR EXTERNAL USE

Corpay

Release Notes – 08/22/24

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Corpay Release Notes

Corpay is pleased to announce the release of the following items on August 22nd, 2024:

Overview - Corpay Complete

Invoice Automation and Purchase Order

Improvements

- The user interface for the *Subsidiary Details* page has been improved to display manager assignments for custom fields such as **Department**, **Location**, **Business Unit**, **Job**, and **Equipment**, in a grid format. This enhancement brings cohesion and improves page load times, making it easier for users to see subsidiary details quickly.
- With this enhancement, users will now see a summary of validation errors in a new pop-up after clicking the **Submit** button on the *Credit Memo* form. Previously, users had to scan the form to locate validation errors.

Your credit memo could not be requested.

Review the following list of incorrect or missing information and their respective screens:

	Field	Error Type
Main	Vendor Id	This field is required
	Vendor	This field is required
	Payment Terms	This field is required
	Posting Period	This field is required
	Department	This field is required
	Workflow Name	This field is required
	Subsidiary	This field is required
	Date	This field is required
	Number	This field is required
	Due Date	This field is required
Credit Items	Item Name	This field is required
	Department	This field is required
	Location	This field is required
	Project	This field is required
Expenses	Account	This field is required
	Department	This field is required
	Location	This field is required
	Project	This field is required
	Account	This field is required

- Custom field columns were added to the Invoice Detailed Listing report. The Invoice Detailed Listing report will only display custom fields that are specific to each customer.

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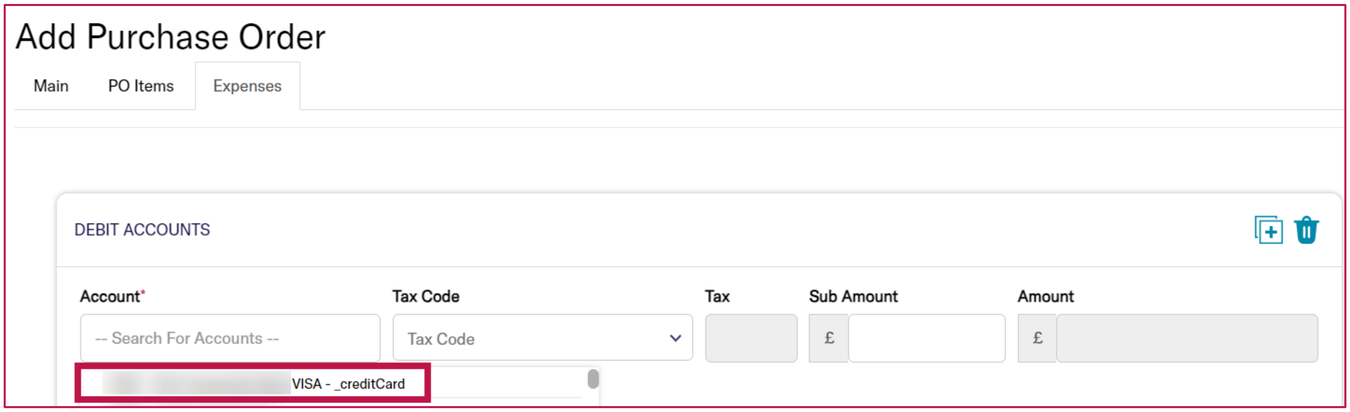
Payments Automation

Improvements

- Corpay Complete users can now select credit card accounts when adding or editing purchase orders, credit memos, invoices, and other items. This update enables users to add the correct

GL coding to their objects in Corpay Complete.



- Credit memos are now included in payment batch files for payments-only customers so that credits are applied when payments are issued to vendors.

Issues

- An issue that users encountered after selecting the **Save for Later** button in the *Review New Payment Run* confirmation dialog has been fixed.
- Creating jobs to retrieve Full AP vendor details led to errors if the report was not yet prepared. This issue has been fixed.

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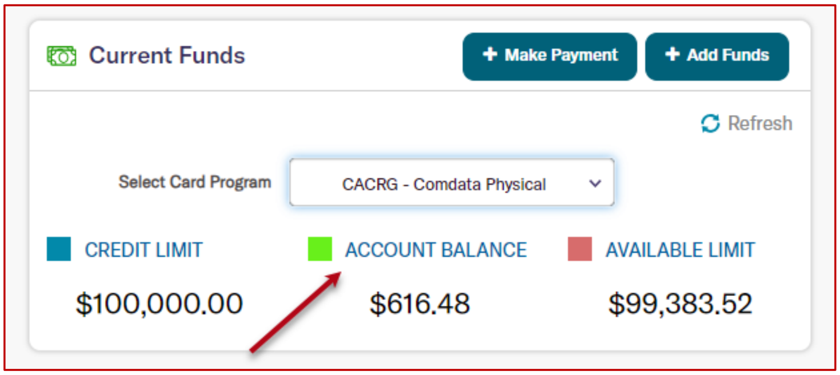
Card

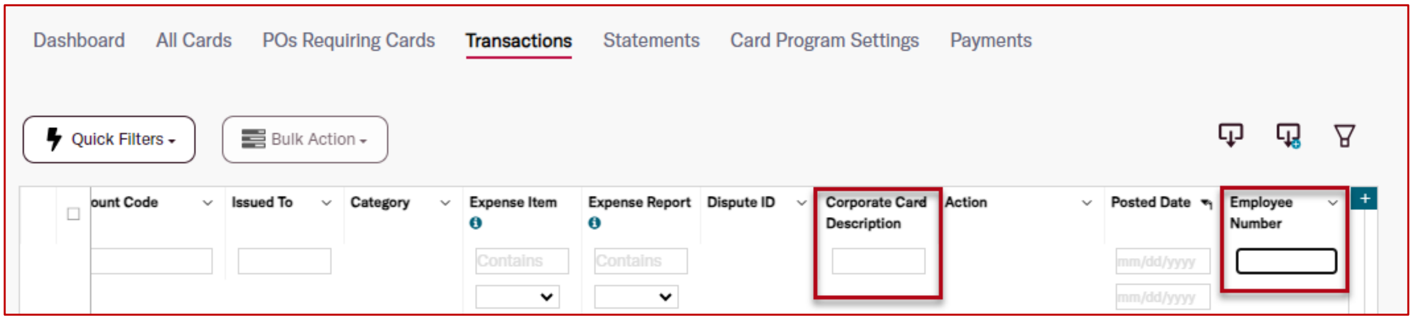
Improvements

- With this improvement, the *User Bulk Upload* Template is updated. The change will improve the user experience as it makes it easier to tell which fields are required. A *Help* tab was added to the template to include more detail around formatting for each field, as well as an *Access* tab that has examples of common user role combinations for system access.

- With this change, a new email notification for card admin users was added. The email notification alerts users when a monthly rebate statement is attached to their card invoice in Corpay Complete.
- With this improvement, the team added a new reminder email for new card-only admin users who haven't logged into Corpay Complete after being invited to the system. This applies when card admins do not log into Corpay Complete within 48 hours of receiving their welcome email. The reminder will repeat every 48 hours until the card admin logs in.
- With this improvement, the *Account Balance* field in the *Current Funds* section of the Cards Dashboard is now a clickable link. When selected, users will be taken to a filtered view of the Transactions grid to see the purchases that make up the balance. Previously, users were able to see their account balance on the *Cards Dashboard*, but they were not able to see what was making up that balance unless they navigated to the Transactions grid and tried to apply the same filters as the dashboard.



- This improvement is in place per feedback received from customers. With this change, a search filter and sorting capabilities were added to the *Card Description* and *Employee Number* fields on the All Cards and Transactions grids. Previously, these fields were present on both grids but could only be used for sorting.



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Issues

- Fixed a display issue on the Issue Corporate Card form and Current Funds section of the Cards Dashboard where values over 7 characters were overlapping and difficult to read.
- Fixed a bug where messages couldn't be sent via the Internal Chat while on the Transactions grid.

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Expense

Improvements

- With this improvement, a Category dropdown was added to the *Create and Edit Expense* Item pages for Per Diem expenses. This will allow for only Per Diem Items associated with the selected Category to be available to select.

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Issues

- Fixed a bug on the Expenses grid where the Add to Report option was enabled when no expenses were selected.
- Fixed a bug where no success or failure message was displayed when adding expenses to an expense report using the Add to Report option on the Expenses grid.
- Fixed a bug where new expense items created from the Expense Report Details page did not correctly inherit the Expense Report Number and For Reimbursement? values from the expense report.
- Fixed a bug on the mobile app where the badge count on the app icon wasn't updating when push notifications were cleared from the Notification Center or Status Bar on iOS devices.
- Fixed a bug where the mobile app would crash during the Payment Approval workflow.
- Fixed a bug on the mobile app where the stats on the Home page were collapsed by default instead of expanded.
- Fixed a bug in the mobile app where receipts added to expense items from the Receipt Queue couldn't be deleted when editing the expense item.
- Fixed a bug on the mobile app where the currency symbol wasn't displaying on the amount for card purchases or receipt details when manually linking a receipt.
- Fixed a bug on the mobile app where expenses with large amounts couldn't be edited from the Expense Item Detail page because the amount overlapped the Edit button.

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